

# 2018 Aitkin County Fair

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May 7, 2018

**The Aitkin County Fair will be held Wednesday, July 4 – Saturday, July 7, 2018.** The Fair Board has some exciting things planned for this year's fair, including: **Wednesday, Aitkin Community Fireworks; Thursday, Horse Show, Second Wind Harmonics and Jackson and the Roosters; Friday, School Bus Racing, with Hornet and Pure Stock racing, music by Lake Effect; Saturday, Baja Racing; plus daily entertainment including the Simple Guys, magician, new this year-Banana Derby scattered throughout the grounds.** Those are just the tip of the iceberg. We have many other activities planned to attract people to the fair. We're hoping you'll be there too!

**We are not having the commercial booth buildings open on Wednesday, July 4th.** Although many other aspects of the fair will be open and operating including open class exhibits, most food stands, Crescent City Amusements, livestock exhibits, and other attractions

If you are interested in having a booth at this year's fair, please return this reservation form by June 10, 2018. After that date, any remaining booth space will be offered to organizations on the waiting list.

For indoor space the rental fee is \$12.50 per foot, with a \$125.00 minimum. The rental fee is non-refundable and should be included with your completed registration. Two free vendor parking passes are included in your booth rental this year.

A **Minnesota Revenue Form ST 19** must be completed and returned with your reservation form whether you sell products for not. A form is included for you.

We are also requesting a list of products that you are offering for sale at the Aitkin County Fair.

Thank you for your past involvement with the Aitkin County Fair. We look forward to seeing you this year!

Sincerely,

Kirk Peysar  
Aitkin County Fair Board Secretary-Treasurer

**PLEASE RETURN THIS PAGE WITH PAYMENT TO:  
Kirk Peysar, Aitkin County Fair Board Secretary-Treasurer  
Post Office Box 181  
Aitkin, MN 56431-0181**

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Organization:

Yes, our business or organization would like to reserve booth space at the 2018 Aitkin County Fair. I understand that the enclosed rental fee is **non-refundable**.

**Note: commercial building exhibits will not be open on July 4th**

There is a check enclosed for: (Please select one box.)

- Indoor Space:** \$125.00 (minimum charge) per indoor booth space
  
- Outdoor Space:** \$1 per square foot) \$100 minimum):  
\_\_\_\_\_, which represents \_\_\_\_\_ feet \* \$10.00 per front foot

Organization Contact Information:

Name \_\_\_\_\_

Phone \_\_\_\_\_

**Please list products here:**

# 2018 Aitkin County Fair Vendor Booth Information

**Set up:** Tuesday, July 3<sup>rd</sup> 9:00am to 7pm  
Thursday, July 6<sup>th</sup> 8:00am to 10am

**Buildings Hours during the fair:**

Wednesday, July 4<sup>th</sup> Commercial Buildings not open  
Thursday, July 5<sup>th</sup> 10:00am to 9:00pm  
Friday, July 6<sup>th</sup> 10:00am to 9:00pm  
Saturday, July 7<sup>th</sup> 10:00am to 4:00pm

**Tear Down:** Saturday, July 7<sup>th</sup> after 4:00pm

Outdoor vendors can operate additional hours.

**Electrical:** Electrical connections, cords, and disconnects must meet the electrical code. The Electrical Inspector will view your space.

**Sales Tax:** A Minnesota Department of Revenue ST19 is required of each vendor.

Vendors selling food items must be familiar with and comply with all Aitkin County and Minnesota Department of Health regulations

The physical address of the fairgrounds is: 632 Minnesota Avenue North, Aitkin, MN 56431.

Admission to the fair is FREE. Parking is \$5 per day for additional vehicles

You are responsible for the safety of your display items and equipment. Trailers can be parked on the perimeter of the parking area.

If your organization has non-competitive rules, it is your responsibility to know that and inquire as to duplication of products. Preference will be given to a returning vendor or to the first registered vendor. As we have two commercial exhibit buildings, duplication of products may happen, but vendors will not be in the same building. ie: (Mary Kay, Avon, Tupperware, etc.)

# Operator Certificate of Compliance

Read the information on the back before completing this certificate. **Person selling at event:** Complete this certificate and give it to the operator/organizer of the event. **Operator/organizer of event:** Keep this certificate for your records.

Do not send this form to the Department of Revenue.

Print or Type	Name of Business Selling or Exhibiting at Event		Minnesota Tax ID Number	
	Seller's Complete Address		City	State ZIP Code
	Name of Person or Group Organizing Event			
	Name and Location of Event			
	Date(s) of Event			

Merchandise Sold	Describe the type of merchandise you plan to sell.	

Sales Tax Exemption Information	Complete this section if you are not required to have a Minnesota tax ID number.	
	<input type="checkbox"/>	I am selling only nontaxable items.
	<input type="checkbox"/>	I am not making any sales at the event.
	<input type="checkbox"/>	I participate in a direct selling plan, selling for _____ (name of company), and the home office or top distributor has a Minnesota tax ID number and remits the sales tax on my behalf. This is
	<input type="checkbox"/>	a nonprofit organization that meets the exemption requirements described below:
	_____	Candy sold for fundraising purposes by a nonprofit organization that provides educational and social activities for young people primarily aged 18 and under (MS 297A.70, subd. 13[a][4]).
_____	Youth or senior citizen group with fundraising receipts up to \$20,000 per year (\$10,000 or less before January 1, 2015)(MS 297A.70, subd. 13[b][1]).	
_____	A nonprofit organization that meets all the criteria set forth in MS 297A.70, subd. 14.	

Sign Here	<i>I declare that the information on this certificate is true and correct to the best of my knowledge and belief and that I am authorized to sign this form.</i>	
	Signature of Seller	Print Name Here
	Date	Daytime Phone

**PENALTY —** Operators who do not have Form ST19 or a similar written document from sellers can be fined a penalty of \$100 for each seller that is not in compliance for each day of the selling event.

# Attn: Aitkin County



## 2018 Fair Vendors.

*Once again, Aitkin County Health and Human Services will be providing a Mother Infant Rest Area during the fair. The rest area offers nursing mothers a clean, quiet and cool place to nurse, change, and care for their infant. Please let your customers know that this facility is available during the following hours.*

***The Mother Infant Rest Area is located just outside the Northwest end of Industrial Building #2, the location of the Health & Human Services booth. The rest area will be open and accessible during fair building hours.***

<i>Thursday</i>	<i>10:00 am—8:00 pm</i>
<i>Friday</i>	<i>10:00 am—8:00 pm</i>
<i>Saturday</i>	<i>10:00 am—4:00 pm</i>



***This rest area is made possible through a valuable partnership with Roth RV of Deerwood, MN.***



**Public Health**  
Prevent. Promote. Protect.